

Subject: Author Paper Submission Instructions for the 2004 IEEE Radar Conference
From: "J. G. Teti" <jgteti@radar04.org>
Date: Mon, 29 Dec 2003 20:25:05 -0500
To:

Dear Contact Author:

As it was indicated in your paper acceptance notification, final paper submission will be conducted through the conference web site. To get started, please follow these instructions:

1. Go the conference web site at <http://www.radar04.org> and click on the "Login" button located at the right edge of the menu. Below is your Participant ID and password.

Participant ID: xxx
Password: xxxxxxxx

2. Once you log in, you can "Edit Your Participant Record" modifying the appropriate fields in the top section of the page. Please be sure to click the "Update" button to complete your changes. The additions and changes can viewed immediately (after clicking "Update" button) by returning to the page that contains your information and "refreshing" your browser.

3. After all the required fields have been entered in the top section of the page, you can proceed to the menu on the bottom section and proceed with the addition of co-authors and submission of your paper. The information can be entered in any order and you can edit it at any time up until the program is finalized. Note that complete information for you and your co-authors is required, and you must enter this information for it to become part of the conference proceedings.

It is STRONGLY encouraged that author and co-author information is completed by January 9th to ensure accurate information in the advance program. Note this should only take a small amount of time and the paper need not be submitted when this information is entered.

FINAL PAPER SUBMISSION FORMAT:

The final paper submission format is described by a sample paper that can be downloaded from <http://www.radar04.org> by clicking on the "Authors" button on the home page menu. The sample paper can be downloaded in MS Word and pdf file formats. The final paper submission MUST BE IN the PDF FILE FORMAT.

IMPORTANT: The IEEE Copyright form (available for download on the "Authors" page) must be received before the paper can be published, and should be completed and submitted as soon as possible.

Final paper submission and submission of the IEEE Copyright form are due January 31,2004.

We hope your web page experience during the paper submission process is pleasant and look forward to your conference participation.